

Minutes | 10 July 2024

Draft

Time: 7.30pm

Location: St Keyne Village Hall PL14 4ST

Cllr Kevin Shovelton Chair. Cllrs: Jonathan Ellis; Lindsey Ellis; Mark Featherston; Roger Cook; Sarah Whiting; Patricia Hopwood. Also, present Parish Clerk John Hesketh and Cornwall Councillors Jane Pascoe and Armand Toms. There was 1 member of the public present.

**036/2024 Chair's Welcome & Housekeeping**

Cllr Shovelton welcomed councillors and explained that he had received a late planning application immediately prior to the meeting that he wished to discuss. He declared the matter as 'urgent' and will be determined under Item 41 below.

**037/2024 Apologies**

Received from Cllrs Blackwell and Woodman.

**038/2024 Declarations of interest**

No declarations of interest made, or dispensations requested

**039/2024 Public Participation**

A resident attended to raise concerns about road safety at the junction from Trewidland onto the B3252. They asked if new warning signage could be installed on the main road approaching the junction and a reflective mirror installed opposite the exit from Trewidland. Cllr Shovelton explained that the parish council shared his concerns and had had long discussions with Cornwall Council Highways about safety at this junction. New 'slow' signage had been painted on the road surface on either side of the junction, and additional warning signs erected in the approach. Vegetation adjacent to the junction had recently been cut back to allow a clearer view of traffic approaching from Bylane End.

*Cornwall Cllr Armand Toms will be meeting with the new sector Inspector Martin Whitehouse to discuss this and other road safety matters in the near future.*

Cornwall Councillors Jane Pascoe reported that: a white van that had been permanently parked by the approach road to St Keyne (close to Trussel Barn) had been reported to the police, and would be escalated if necessary; attended the recent defibrillator training in St Keyne; the Constitution and Governance Committee had reversed a previous decision that now permits parish councils to be examined at public planning sub-committee meetings; has been re-elected as Chair of the South East Cornwall Community Area Partnership with Cllr Hillary Franks as Vice Chair; encourages councillors to read the Tamar 2050 plan that is examining the future of travel across the Tamar River; continues to press for a review of the ban on household and DIY waste disposal at Connon Bridge HWRC.

Cllr Armand Toms endorsed residents' concerns about road safety at the Trewidland junction and will follow up with enquiries for the cost of illuminated warning signs; new repair work on the tunnel at Saltash that will include night-time closure will be taking place during the winter of 2024; notes that some households are still experiencing problems with waste recycling; remains concerned about the reduction in NHS dental practices across the county.

#### 040/2024 Minutes of meeting

It was **Resolved to approve** the minutes of the meeting held on 12 June 2023. Proposed Cllr Cook. Seconded Cllr Featherston. All agreed.

#### 041/2024 Planning

A To agree the parish council's response to Cornwall Council consultations on new planning applications received before the agenda was finalised.

PA24/04845 For information only

Proposal: Prior approval notification to determine if planning permission is required for:

Agricultural building for the purpose of bale and farm machinery storage

Location: Knilly Wood Farm Trewidland Liskeard PL14 4ST

*Councillors received and noted the application.*

PA24/04627

Proposal Non-material amendment in relation to decision notice PA22/10573 dated

08.02.23 to change roof tiles to slate tiles.

Location Talo St Keyne Liskeard Cornwall PL14 4RJ

*Councillors received and noted the application.*

B Any applications received by Cornwall Council by the time of the meeting. Information only.  
Ref: PA24/04363

Proposal Demolition of agricultural buildings previously consented under Class Q and replacement with three self build dwellings.

Location Lower Penhale St Keyne Liskeard Cornwall

Chair reminded councillors that he had previously written to the CC Planning Officer highlighting concerns about overdevelopment and access from the site via a single gate onto a busy road. All agreed that the matter was sufficiently important to warrant an Extraordinary Public Meeting that will be held at St Keyne Village Hall on **Wednesday 17 July 2024 at 7.30pm**.

C Planning decisions made by Cornwall Council. None made.

#### 042/2024 Finance

It was **Resolved to approve** the schedule and agree payment. Proposed Cllr Hopwood. Seconded Cllr Whiting. All agreed. Cllr Whiting will authorise online payments

Date	Payee	Description	Pay	£
15/07/2024	Cornwall Council	Informer print	OLB	£ 185.63
15/07/2024	Cornwall ALC	Cllr training	OLB	£ 36.00
26/07/2024	HMRC	PAYE	OLB	£ 80.40
26/07/2024	John Hesketh	Salary	OLB	£ 322.08
Total				£ 624.11

B Bank Reconciliation.

At the close of business on 30 June 2024, the parish council held £44,392.11 in its accounts.

C Outturn Q1 (Apr-Jun 2024)

*Received and noted*

D Payment to St Keyne Village Hall

Councillors received and noted the village hall accounts for year ending 31 May 2023 and **Resolved to release** the penultimate payment of £1000 from its ringfenced revenue account. Proposed Cllr Shovelton. Seconded Cllr Whiting. All agreed.

*Action: Clerk to notify village hall treasurer.*

E Waste bin at Jubilee Park

It was **Resolved to agree weekly collection** for a waste bin in Jubilee Park. Proposed Cllr Hopwood. Seconded Cllr Jonathan Ellis. All agreed. Cllr Hopwood will monitor usage of adjacent bins.

*Action: Clerk to inform Biffa and set up new contract.*

F New gate on a public right of way 607/191/1

It was **Resolved to purchase** 2x kissing gates at a cost of £320 each. Proposed Cllr Jonathan Ellis. Seconded Cllr Featherston. All agreed. Gates are purchased to safeguard the public right of way between Lower Town Farm and Lake Road, Trewidland.

*Action: Clerk to liaise with Cllr Jonathan Ellis to purchase and install the gates.*

#### **043/2024 Chair's Report**

A Civility & Respect Pledge

The Chair explained how adopting a pledge on Civility and Respect would establish the council's approach against bullying and harassment in public life by agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles. It was Resolved to adopt the C&R Pledge.

Proposed Cllr Shovelton. Seconded Cllr Lindsey Ellis. All agreed.

*Action: Clerk to publish the C&R Pledge and update NALC records.*

B Defibrillator Training

Chair thanked councillors and residents who attended the defibrillator training on 2 July 2024. It was well received, and he accepted the trainer's suggestion that a separate session aimed at young people might be appropriate.

*Action: Clerk to speak with SWAST about further training opportunities.*

#### **044/2024 Councillors Reports**

A Cllrs Blackwell & Woodman

Reporting back on meetings of Village Hall Committees

*Carried forward to September meeting*

B Cllr Lindsey Ellis

Reported that the patch of grass in Trewidland adjacent to the parish noticeboard had been trimmed and cut back. Invoice presented for payment. The Chair thanked Cllr Ellis for organising the work, and Cllr Hopwood offered to speak with the parish Gardening Club who may be persuaded to adopt the area.

*Action: Cllr Hopwood to contact St Keyne Gardening Club*

C Cllr Mark Featherston

Noted that a bench in jubilee Park was in need of repair.

*Action: Chair to meet with the councillor to review the recent RoSPA report and arrange repairs.*

#### **045/2024 Clerk's Report**

A Statement of Principle: Gambling Act 2005. Cornwall Council is inviting comments on a revised statement. Councillors noted proposed changes to the requirements for Disclosure & Barring Service (DBS) checks that may impact on the village halls.

*Action: Clerk to forward document to Cllr Blackwell and Woodman for discussion with village hall committees.*

#### **046/2024 Date of next meeting**

A 11 September 2024 7.30pm Trewidland Village Hall

#### **047/2024 End of meeting 21.30**

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